

# ***Constitution of the Men's Interfraternity Council of Oklahoma State University***

## **PREAMBLE**

The North-American Interfraternity Conference recognized fraternities of the Oklahoma State University adopted this constitution and enter into a mutual pledge to work together for these specific purposes: to foster a spirit of friendliness and cooperative helpfulness among all fraternities on the campus; to provide an organized agency by means of which fraternities can cooperate in matters of common concern relating to social affairs, school activities, rules regulating recruitment and initiation activities, financial problems, and scholarship standards; to bring about closer relations between fraternities and the administration in promoting the general interest of the institution for the state.

## **ARTICLE I**

### **Name**

SECTION 1. The name of the organization shall be the Men's Interfraternity Council of Oklahoma State University.

## **ARTICLE II**

### **Membership**

SECTION 1. The council shall be composed of the local chapter of the fraternities here listed: Alpha Gamma Rho, Alpha Tau Omega, Beta Theta Pi, Chi Phi, Delta Tau Delta, FarmHouse, Kappa Alpha Order, Kappa Alpha Psi, Kappa Sigma, Lambda Chi Alpha, Phi Delta Theta, Phi Gamma Delta, Phi Kappa Tau, Pi Kappa Alpha, Sigma Alpha Epsilon, Sigma Chi, Sigma Nu, Sigma Phi Epsilon, and Zeta Beta Tau. Other fraternities may obtain membership to the council through the process discussed in Article III.

## **ARTICLE III**

### **Admission to the Council**

Greek letter general fraternities may establish recognized chapters at Oklahoma State University only through formal invitation extended by the University. Invitation is contingent upon petitioners meeting the criteria outlined in this document.

The following statement establishes the guidelines and procedures for the colonization of a North-American Interfraternity Conference member national fraternity at Oklahoma State University. This statement is divided into two sections. Section I defines the benefits afforded a colony at Oklahoma State University. Section II defines the

procedure that a national fraternity must follow to request colony status and the expectations, which Oklahoma State University has, of a national fraternity who desires to colonize on this campus. This process is in compliance with Oklahoma State University Policy and is listed in the Student Rights and Responsibilities.

## SECTION I

A formally constituted Greek letter fraternity colony at Oklahoma State University will:

- I. Receive the status of university recognition as a student organization. Official recognition by the University provides several advantages, as well as responsibilities, for the organization:
  - A. The opportunity to use designated University facilities for regularly scheduled meetings, usually at no cost.
  - B. The opportunity to use the student notices section in the Daily O'Collegian.
  - C. The opportunity to use the unrestricted bulletin boards on campus, with the proper registration.
  - D. The opportunity to use the non-postage mail service for distribution of materials pertaining to the business of the organization. (This service is called "Campus Mail" and is restricted to on-campus locations.)
  - E. The opportunity to request the allocation of student fees through the process designated in the bylaws of the Student Government Association and the Graduate and Professional Student Government Association.
- II. Be required to attend all Interfraternity Council meetings as a non-voting member.
- III. Be required to participate in all Interfraternity Council and Greek related activities.
- IV. Have reasonable access to the Interfraternity Council Office and all related supplies and equipment.
- V. Pay dues at half the rate of fully recognized members of IFC and meet all other financial obligations incurred by the colony at no discount.
- VI. Receive University support through the Office of Fraternity & Sorority Affairs afforded all members of IFC.
- VI. Receive recruitment lists from the Office of Fraternity & Sorority Affairs.
- VII. Meet with the Interfraternity Council Executive Committee every two weeks, for the purpose of passing on recruitment information and discussing any recruitment related or internal issues. After the first semester of colonization, these meetings will be held on an as-needed basis.

## SECTION II

- I. Any North-American Interfraternity Conference member national fraternity wishing to colonize at Oklahoma State University should file a letter of intent with the Office of Fraternity & Sorority Affairs. The Manager of Fraternity & Sorority Affairs shall notify the Interfraternity Council and the Fraternity Chapter Advisors. The letter of intent shall be considered a request to become a colony at OSU. Each national fraternity who has filed a complete letter of intent to colonize at OSU will present their fraternity to the Oklahoma State University Interfraternity Council and Manager of Fraternity & Sorority Affairs. After interested national fraternities have provided all the information and material listed in Section II of this document and made their presentations to the Interfraternity Council, the Manager of Fraternity & Sorority Affairs will make a recommendation to the Vice President for Student Affairs, through the Director of the Student Union, requesting that the selected national fraternity be allowed to colonize at Oklahoma State University. The Vice President for Student Affairs takes the recommendation under advisement, determines the worthiness of the applicant, and elects whether or not to extend an invitation to colonize at Oklahoma State University.
- II. Included in the letter of intent should be:
  - A. The number of alumni in the OSU area and the State of Oklahoma;
  - B. The number of undergraduate, graduate, and faculty members at OSU, if available;
  - C. The degree of support and plan of consultations and supervision for establishing a colony;
  - D. Financial support available to the colony from the national fraternity and alumni, to include a statement concerning how, and if, the national fraternity will handle any outstanding liabilities or other legal responsibilities incurred by the colony, in the event they are not successful in their attempt to colonize;
  - E. A certificate of insurance evidencing Commercial General Liability coverage which includes but is not limited to, bodily injury, personal injury, property damage, and including the Board of Regents of Oklahoma State University as an additional insured by endorsement. Coverage must be written at limits of at least \$1,000,000 each occurrence/\$1,000,000 general aggregate.
  - F. A copy of the national constitution and by-laws, as well as all other rules, regulations, policies, etc., pertaining to colonies;
  - G. A historical list of the number of chapters of the national fraternity and total membership for the last five years; and the anticipated expansion

rate for the five years following the date of application at Oklahoma State University;

- H. Samples of all literature and publications of the fraternity available to or for the use of the colony;
  - I. The number of colonies it has, or plans to have, while having a colony at OSU;
  - J. A statement agreeing to have headquarters staff on campus for at least eight consecutive weeks of the colonization process;
  - K. Approval from the national fraternity to colonize;
  - L. Place of residence of the colony members and pledges (a fraternity house is not required);
  - M. Statement(s) from a local alumnus, or alumni, willing to serve as colony advisor or advisors;
  - N. Schedule of colony activities for the first six months of the colonization once the invitation to OSU has been extended by the Vice President for Student Affairs;
  - O. Any additional information, or indication of support, it wishes.
- III. The colony may organize under a name reflecting the name of the national fraternity so long as the name contains the word "colony".
- IV. At any time before two years from the IFC recognized date of colonization, the group may petition IFC for membership, provided the group has become a chartered chapter of their national fraternity and meets all constitutional requirements of IFC.

At the end of two years from the date of IFC approval for colonization, any group, which has not been chartered by the national fraternity and has not been granted membership in IFC would lose their status and recognition as a colony at Oklahoma State University. The Interfraternity Council will consider exceptions to this policy on an individual basis.

The group will be required to present its petition for membership to IFC at a regularly scheduled IFC meeting. The petition will be acted upon at the next regularly scheduled meeting of the Council.

- V. The organization must incorporate under the laws of the State of Oklahoma and be supervised by an alumni organization so incorporated.
- VI. The organization must agree, in writing, to comply with the Constitution of the IFC and all accompanying policies, all policies, rules and regulations of Oklahoma State University and the laws of the State of Oklahoma.

If the colony has scored at 90% or higher on its most recently completed Chapter Quality Achievement Award application, the colony shall be granted recognition by IFC through a resolution stating the same.

#### ARTICLE IV Dismissal from the Council

SECTION 1. If at any time a chapter repeatedly fails to uphold the standards set forth by the IFC Constitution, or said chapter is deemed by the council not to reflect the values, morals, or expectations of a member fraternity, the chapter may be dismissed.

SECTION 2. A three-fourths affirmative, secret ballot of all the remaining members of the council shall be necessary before the NIC fraternity is dismissed from being a member of the council.

SECTION 3. Dismissed fraternities may apply for re-admission to the council through guidelines set forth in Article III of this constitution.

#### ARTICLE V Government

SECTION 1. The council shall be governed by a body of delegates consisting of:

- a. The president of each member fraternity, or a representative appointed by each member fraternity.
- b. The president of the University shall be an ex officio member of the council provided that the president may appoint a person to represent him in the meetings or proceedings of the council.

SECTION 2. Each delegate shall be entitled to one vote. Members of the Executive Council do not have a vote. The IFC President shall vote only in the case of a tie.

SECTION 3. A quorum, consisting of at least two-thirds (2/3) of the member fraternities shall be required to carry on the business of the council.

#### ARTICLE VI Officers

SECTION 1. The members of the Executive Council shall be: President, Internal Vice President, External Vice President, Secretary, Treasurer, and Treasurer Elect. Their duties shall be as follows:

President: Shall call and preside over meetings of the council, appoint committees and assume all other duties associated with the office.

Internal Vice President: Shall assume the duties of the President in the event of his absence or inability to attend. The Internal Vice President shall also serve as the Chief Justice of the IFC Judicial Board.

External Vice President: Shall be in charge of all areas of public relations and of all published materials intended to represent IFC to other living groups as well as the outside community.

Secretary: Shall attend to all the correspondence of the council, take minutes of all meetings and shall serve as the Publicity Chair for the IFC, and collect information from all fraternities to distribute to the O'Colly and Stillwater NewsPress on a bimonthly basis. The president of each fraternity on the council shall be given a copy of the Greek Life Manual, which includes a copy of this constitution at the beginning of each spring semester.

Treasurer: Shall have charge of the collection and disbursement of all funds, dues, fines, and late charges of the council, make reports in writing whenever called upon, create and follow a yearly budget, and assume other duties which may be delegated to him by the council.

Treasurer Elect: Shall be the understudy of the office of Treasurer and assume other duties, which may be delegated to him by the Council. The Treasurer Elect will assume the position of Treasurer the following year. The Treasurer Elect shall be a non-voting member of the Executive Council.

SECTION 2. To be a representative on the Executive Council, the individual:

- a. must be an initiated member in good standing;
- b. must have completed at least 30 credit hours;
- c. must maintain at least a 2.65 grade point average

SECTION 3. Candidates for any IFC Executive office, voting or non-voting, or IFC Recruitment Chairman, must complete a statement signifying whether or not they intend to uphold the policies, procedures, and rules of the Men's Interfraternity Council of Oklahoma State University. Voting members of the Council will be informed of the candidate's intentions prior to votes being cast for each office.

SECTION 4. Election of officers shall follow this procedure:

- a. Nominations will be opened the fourth regular meeting before the end of the fall semester. (Three weeks prior to the final fall meeting of the council.)

- b. Interested candidates may also sign for the office for which they wish to run in the Interfraternity Council Office. This is to be done at any time from the opening of nominations through the day of elections.
- c. Nominations will be reopened and elections will be held the third to last regular meeting of the fall semester (two weeks prior to the final fall meeting of the council.)
- d. New officers will take office on the first day of classes of the spring semester.

SECTION 5. No member from any chapter shall hold an office until said chapter shall have been a member of the council for one calendar year.

SECTION 6. No two voting members of the Executive Council may be members of the same fraternity.

SECTION 7. No officer may hold an Executive position or recruitment chairmanship for his chapter while serving as Executive officer or recruitment chairman for IFC.

SECTION 8. Impeachment of an IFC Executive shall only occur by the following procedure:

- a. Formal charges must be made by the Executive Council against the elected Executive. If informal complaints come from another source, the IFC Executive Council must meet, in a closed meeting without the presence of the accused, and review the complaint. This meeting will either result in formal charges or exoneration. If formal charges are made, the IFC President must inform the Interfraternity Council, leaving out all names and circumstances surrounding the charges, to preserve anonymity and to protect the rights of the accused.
- b. A motion from the floor of the Council, passed by simple majority, can also initiate the impeachment process beginning with VI, 6, c. Every effort should be made to preserve the rights of the accused.
- c. Formal charges from the Executive Council or the body of the Council will be forwarded to the Student Conduct Office. The IFC President will then appoint a review committee of two (2) individuals, one being the Graduate Assistant from the Student Conduct Office, the other shall be a member of the IFC Judicial Board.
- d. If the above mentioned review committee finds merit in the allegations, an IFC Judicial Board hearing will take place to determine the facts following established Judicial Board procedures and rules. The IFC Judicial Board will then render a formal recommendation to the Interfraternity Council.
- e. The Interfraternity Council will convene in Executive Session to hear the recommendation of the Judicial Board at the next regularly scheduled IFC meeting. Only one representative from each chapter will be present for this Executive Session.

- f. The IFC Internal Vice President will read the accusations, findings, and recommendations of the Judicial Board to the Council in Executive Session. The accused will have five (5) minutes to speak on his behalf, he may respond to questions that are deemed appropriate by the IFC President and the IFC Internal Vice President.
- g. Secret ballots will be cast by the representatives present. Electors will vote to “retain” or “remove” the accused. A vote of 2/3 of the body shall be required for removal.

## ARTICLE VII Meetings

SECTION 1. Regular meetings shall be every week during the academic year. Special meetings may be called at any time by the president or on written application to the president by one-third (1/3) of the member fraternities of the council.

SECTION 2. Attendance. It shall be the responsibility of each member fraternity to be represented at each council meeting. Any fraternity without representation for three (3) or more meetings per semester shall have a fine imposed not to exceed the amount of \$250. (Representation is defined as having at least one member present.) The fine will be determined by the Judicial Board of the Interfraternity Council.

SECTION 3. Any member of the Executive Council who is absent for three IFC meetings is automatically removed from office. Absences may be excused by a majority vote of the remaining members of the Executive Council.

SECTION 4. No private promotional organizations shall be allowed to solicit the Interfraternity Council during any of its regular business meetings.

## ARTICLE VIII Judicial Process

SECTION 1. Judicial Board Function. The Judicial Board shall have the authority to hear and decide certain cases involving fraternities arising from the possible breach or violation(s) of the provisions of this constitution, its by-laws, the rules and regulations adopted by the council, the Oklahoma State University *Student Rights and Responsibilities Governing Student Behavior*, and the rules and regulations of Oklahoma State University. The Student Conduct Office will make the determination of which cases are referred to the IFC Judicial Board or to the Student Conduct Committee. Consultation with the IFC Judicial Board Chairman will be made as appropriate.

SECTION 2. Judicial Board Composition. The following are the procedures and guidelines for composition of the Judicial Board:

- b. The IFC Judicial Board shall be composed of seven members: 2 sophomores, 2 juniors, and 3 seniors. The two sophomores and one senior shall be elected by IFC popular vote. The two juniors and two of the senior positions will be filled by carrying over the two sophomore seats as well as the two junior positions. No chapter may have more than one representative on the Judicial Board, including the Chairman.
- c. To be a representative on the Judicial Board, the individual:
  - a. must be an initiated member in good standing;
  - b. must have completed at least 30 credit hours;
  - c. must maintain at least a 2.65 grade point average
- d. Each Judicial Board representative must attend the IFC Judicial Board Training Workshop. The Internal Vice President, the IFC Advisor, and the Student Conduct Office Graduate Assistant will conduct the workshop. This workshop should be completed as soon as possible in the spring semester. Failure to attend the workshop will prevent the representative and his chapter from eligibility to serve on a hearing board. Should a representative not be able to attend for uncontrollable circumstances the representative is responsible for contacting the Internal Vice President to reschedule the training. Under extenuating circumstances, a representative may be excused from training by the IFC Internal Vice President and the Manager of Fraternity & Sorority Affairs.
- e. The IFC Internal Vice President will serve as Chairman of the Judicial Board. Should the Internal Vice President's chapter be involved in the case to be heard, the IFC External Vice President will serve as Chairman in his place. Therefore, the IFC External Vice President shall also attend the Judicial Board training.
- f. A Judicial Board member will excuse himself from any hearing involving his fraternity.

SECTION 3. Complaint Filing and Investigation Process.

- a. An individual or group may file formal complaints against any fraternity. Any complaint about a Greek group will be directed to the Office of Fraternity & Sorority Affairs for investigation and follow up. A complaint must be reported within 60 days of the date of the alleged violation. The time may be extended at the discretion of the Manager of Fraternity & Sorority Affairs and the Student Conduct Officer. The following criteria must be satisfied to meet the standards of a formal complaint:
  - a. Complaint must be in writing and signed by the filing party;
  - b. Complaint must include fraternity involved, date, time, place, name(s) of person(s) involved, if possible, and the detailed circumstances of the alleged violations;
  - c. Complaint must include the name(s) of possible person(s) who may have witnessed the alleged violations.

- b. The Office of Fraternity & Sorority Affairs will gather the information and evidence, and in collaboration with the Student Conduct Office, will decide whether or not further disposition is necessary. Further disposition may include prescribing corrective measures, which could include: an intervention or other requirement, mediating the complaint, or referring the case to either the IFC Judicial Board or to the Student Conduct Committee.
- c. The Student Conduct Officer may refer complaints either to the IFC Judicial Board or the Student Conduct Committee for a hearing. The Student Conduct Committee shall hear any case in which suspension or expulsion of a chapter may result. Hearings Conducted by the University Student Conduct Committee shall follow the procedures for a formal hearing as outlined in *Student Rights and Responsibilities Governing Student Behavior*, Section IV(D).

SECTION 4. Judicial Board Procedural Guidelines. The following are established as the procedural guidelines that must be followed in all IFC Judicial Board proceedings:

- a. *Judicial Hearing Process*: Written notification shall be sent to the chapter president five working/school days prior to the judicial hearing. The notification will include:
  - 1. A statement of the date, time, place, and nature of the hearing.
  - 2. A list of possible violations with reference to specific IFC or University rule or regulation that will enable the referred party to prepare for defense.
  - 3. A short plain statement explaining the alleged violation. The statement shall include a recitation of the date, time and place where the alleged violation occurred, the names, if known, of witnesses, and the acts or omissions alleged to constitute a violation. This statement will also include a brief explanation of the incident report or formal complaint filed with the Office of Fraternity & Sorority Affairs.
- b. Copies of the notification letter will also be sent to the Office of Fraternity & Sorority Affairs, the Student Conduct Office, Chapter Advisor and the Chapter National Headquarters.
- c. Upon request, the chapter alleged to have committed a violation shall have the right to examine any documentary evidence to be presented at the hearing, up to three (3) days prior to the hearing during regular business hours in the Office of Fraternity & Sorority Affairs.
- d. The chapter may submit any additional information about the specific incident that it wishes no later than noon the day prior to the hearing to the Office of Fraternity & Sorority Affairs.
- e. The chapter alleged to have committed a violation shall be represented by a chapter executive, preferably the chapter president. The chapter may, however, have their chapter or faculty advisor, as registered with the Office of Fraternity & Sorority Affairs, present during the hearing

- process. The advisor is limited to advising the accused chapter and may not participate in presenting the case, questioning relevant parties, or making statements during the proceeding.
- f. All parties shall have the privilege of presenting witnesses, subject to questioning by the Judicial Board.
  - g. The referred chapter may choose not to attend. In such a case, the Judicial Board hearing will be held without the chapter being present and the Judicial Board will judge without prejudice.
  - h. The decisions of the Judicial Board will be based on the information available at the time of the hearing.
  - i. The Chairman will oversee the hearing procedures and deliberation in all IFC Judicial Board Hearings.
  - j. The following will be the basic procedure for all IFC Judicial Board Hearings:
    - 1. Chairman will call hearing to order
    - 2. Explain the due process rights to the individual(s) involved
    - 3. Letter of the alleged violation(s) and formal complaint will be read
    - 4. Presentation of information from party or group filing the complaint and presentation of witnesses in support of complaining party
    - 5. Presentation of information from referred chapter and presentation of witnesses in support of said chapter
    - 6. Judicial Board members ask questions concerning available information
    - 7. Filing party makes final comments
    - 8. Referred chapter makes final comments
    - 9. Chairman will dismiss non-members of the Judicial Board. Judicial Board members enter into confidential deliberation to determine an outcome.
  - k. Judicial Board hearing proceedings will be recorded in summary, excluding the deliberation process.
  - l. The Chairman will reserve the right to remove any disruptive parties from the hearing.
  - m. The information presented in the Judicial Board Hearing must support a determination that it is "more likely than not" that a violation has occurred, for hearings in which the potential penalty is less than expulsion from the University. In hearings where expulsion has been determined to be a sanction, "clear and convincing evidence" must provide the basis for expulsion. Hearsay evidence and personal testimony may be considered.
  - n. The Judicial Board Hearing will be closed unless the accused chapter requests otherwise. It will be the Chairman's decision to uphold or deny the request and determine the facility to be used for open hearings.
  - o. The Judicial Board will determine whether or not a violation has occurred by a majority vote. The Judicial Board will render a decision of "no violations" if the information established was not enough to determine a violation occurred. The Judicial Board will render a decision of "in

violation" if the information established was enough to determine a violation occurred. The Judicial Board will then impose appropriate sanctions.

1. A majority vote will consist of a majority of the quorum of the Judicial Board present. Quorum will consist of at least five of the seven Judicial Board members. The Chairman of the IFC Judicial Board will vote only in the event of a tie.

SECTION 5. Possible Penalties. Possible penalties for the violation of the provisions of this constitution, its by-laws, the rules and regulations adopted by the council, *Student Rights and Responsibilities Governing Student Behavior*, policies, rules and regulations of Oklahoma State University include but not limited to:

- a. Reprimand – oral or written warning.
- b. Community Service.
- c. Monetary Fines – not to exceed five hundred dollars per infraction/violation.
- d. Restrictions – imposing limitations on activities or participation in campus and/or IFC events.
- e. Requirements – i.e. attendance at a specific University or IFC event, speaker, etc. and/or producing, sponsoring, etc. a speaker or program for educational purposes.
- f. Intramural probation – loss of privileges to earn intramural points as a chapter.
- g. Social probation – loss of chapter privileges to hold activities that would constitute registration with the Office of Fraternity & Sorority Affairs under the Social Function Registration Policy (including date parties, functions, etc.).
- h. Conduct probation – specified period of time during which the group is warned that it is not in good standing with the University and that further violations of IFC and/or University regulations will subject the group to suspension or expulsion from the University. Probation may include additional conditions or sanctions.
- i. Interim suspension – see Section 8 for definition.
- j. Suspension - loss of recognition from Oklahoma State University Interfraternity Council. Petition may be made to the council to reinstate given fraternity to IFC.
- k. Expulsion - loss of recognition from Oklahoma State University Interfraternity Council for a period of no less than one year. Petition may be made to the council to reinstate given fraternity to IFC.

SECTION 6. Hearing Results. The result of mediation or any hearing will be communicated in writing to the parties involved as well as to the Office of Fraternity & Sorority Affairs and the Student Conduct Office for implementation. Copies of the results will also be sent to the Chapter, Chapter Advisor and the Chapter National Headquarters. Compliance with the results of any discipline

process will be monitored primarily by the Office of Fraternity & Sorority Affairs in collaboration with the Student Conduct Office.

SECTION 7. Appeals. An appeal of a decision from either the Interfraternity Council Judicial Board or the Student Conduct Committee will be heard by the University Conduct Appeals Panel, following the procedures established in Section V of *Student Rights and Responsibilities Governing Student Behavior*.

SECTION 8. Implementation of Sanction(s): The disciplinary penalty ordinarily shall not begin until either the time for appeal has been exhausted, until the entire appeal process has been completed, or until the organization has voluntarily waived their further right to appeal in writing. Exceptions are made only in cases for which, in the judgment of the Office of the Vice President for Student Affairs, the physical or emotional well being of the members of the organization, other students, or other members of the University community might be endangered.

SECTION 9. Reporting the Outcome. Once a final decision is rendered and all appeals are exhausted, the outcome will be available to IFC.

## ARTICLE IX Dues

SECTION 1. Expenses incurred by the council shall be met by dues which shall be set by the council in accordance with the by-laws.

SECTION 2. Every member fraternity will be assessed \$15 in annual dues for each man listed on its scholarship rolls as of September 15. These fees are due and payable on October 1.

SECTION 3 Failure to pay the council said dues within fourteen (14) days after notice from the treasurer, said chapter shall pay a fine of \$150 and will automatically relinquish all rights and be denied all rights granted to a member in good standing until said chapter has paid its dues in full.

SECTION 4 Further expenditures approved by a three-fourths (3/4) vote of the council shall be met by an assessment upon the members of the council.

SECTION 5 Any essential non-budgeted expense can be approved by the IFC. In an emergency situation in which a financial commitment is required before the next regularly scheduled meeting, and an emergency meeting is impractical, the Executive Council may approve the expense if the IFC Advisor so approves. The emergency expenditure will be fully disclosed at the next IFC meeting.

ARTICLE X  
By-laws

SECTION 1. The council shall from time to time, adopt such by-laws as they may deem necessary, which are consistent with the provisions of this constitution.

SECTION 2. By-laws may be adopted or repealed in whole or in part by a two-thirds (2/3) vote of the council present.

SECTION 3. All proposed by-laws or amendments thereto shall be submitted to the council in writing at least one meeting prior to the time they are voted upon by the council.

SECTION 4. The constitution and by-laws shall be revised each year.

ARTICLE XI  
Relations with the University

SECTION 1. This constitution is ratified with confidence on the part of all member fraternities that the university administration will work cooperatively with the Council in all matters for the betterment of the institution.

SECTION 2. To the end that the matters of the Interfraternity Council will be dispatched with reasonable speed toward definite results, the Council recognizes the authority of the University as supreme in the enforcement of all rules and regulations set forth in the constitution and by-laws. It is believed, however, that the statement of the policy of the administration was made in good faith to the effect that young men in our colleges and universities should learn and practice the science and art of self-government and that, therefore, they should, in student organizations and activities, be accorded the privilege of governing themselves.

SECTION 3. It is recognized that supreme authority in the matter of control over Interfraternity relations must be considered to rest with the University president or arbiter appointed by him, and may be exercised to these ends:

- a. The settlement of a matter in dispute appealed from the decisions of the council or a committee as provided in this constitution.
- b. The suspension or abridgment of any or all clauses of this constitution to meet any emergency, which abridgment or suspension is deemed to be for the best interest of fraternities and the institution.

ARTICLE XII  
IFC Philanthropy

SECTION 1. It will be the responsibility of the Interfraternity Council to sponsor and coordinate a minimum of one philanthropic event per semester.

SECTION 2. It will be the duty of the Secretary to appoint a philanthropy committee if needed. At least one-third (1/3) of all Interfraternity Council member fraternities shall be represented on this committee, which is to be chaired by the Secretary.

SECTION 3. Event beneficiaries shall be determined by the Interfraternity Council meeting each semester.

SECTION 4. Participation

- a. Each member fraternity will be required to participate with a minimum number of members to be determined by IFC.
- b. Interfraternity Council officers will be required to participate unless excused prior to the event by a majority of the remaining officers.

SECTION 5. Sanctions

- a. The IFC Judicial Board will determine sanctions for failure to meet participation requirements.
- b. Sanctions may include but are not limited to a fine not to exceed \$50 per person.
- c. Fines levied shall be presented to the designated beneficiary on behalf of the Interfraternity Council.

SECTION 6. The President's annual report shall include a full report of the outcomes of that year's philanthropies.

### ARTICLE XIII Amendments

SECTION 1. Amendments to this constitution may be made by a three-fourths (3/4) vote of the council present, with the delegates to determine their vote in their respective chapter meetings.

## **By-Laws**

### **ARTICLE I Pledging/Associating**

SECTION 1. No fraternity shall pledge/associate any man who is not enrolled as either an undergraduate or graduate, except as hereinafter provided.

#### **SECTION 2.**

- a. The signing of the membership card by the prospective member shall make him a pledge/associate of that fraternity. The postmark on a pledge/associate card shall be taken as the official date of pledging/association.
- b. If at any time during a semester, a pledge/associate is released or resigns, he may not pledge/associate another fraternity for a period of 45 days or until the end of the semester, whichever is longer, without obtaining a written release signed by the presidents of both fraternities concerned. A copy of the written release letters will be kept on file in the IFC office.
- c. Any man who has been a pledge/associate of one fraternity on this campus shall not be eligible to pledge/associate another fraternity if he owes an account to the fraternity to which he was formerly a pledge/associate.

SECTION 3. No member of a NIC recognized fraternity may at any time pledge with any other NIC recognized fraternity.

### **ARTICLE II Initiation Requirements**

SECTION 1. To be eligible for initiation into any fraternity, a student shall be enrolled at Oklahoma State University and shall meet all requirements set down by his local chapter and/or national fraternity.

SECTION 2. A list of all prospective members to be initiated shall be submitted in writing to the Office of Fraternity & Sorority Affairs for approval not less than ten days prior to initiation.

SECTION 3. Each prospective member to be initiated must be a full-time student (12 hours or more) with a grade point average of at least 2.0 for the semester they pledge/associate or have an accumulative grade point average of at least 2.0.

SECTION 4. Penalties for the violation of any of these rules shall be referred to the IFC Judicial Board.

### ARTICLE III List of Pledges/Associates

SECTION 1. The Office of Fraternity & Sorority Affairs shall keep a complete record of the individual pledges/associates of each fraternity with the date of their pledging/association, release, resignation or initiation.

SECTION 2. Any fraternity not supplying the Office of Fraternity & Sorority Affairs with complete lists of members and pledges/associates within three days after receiving a written notice shall be fined a minimum of \$50 and will be referred to the IFC Judicial Board for review.

SECTION 3. Any fraternity deliberately furnishing the Office of Fraternity & Sorority Affairs with an incorrect list of its members and pledges/associates shall be immediately referred to the Judicial Board.

SECTION 4. When a fraternity shall break a man's pledgeship/associateship or a man breaks his own pledgeship/associateship, said fraternity shall, within one working day, present a completed Depledge Card to the Office of Fraternity & Sorority Affairs. The second half of the Depledge Card is to be verified by the Office of Fraternity & Sorority Affairs and then presented to the Office of Residential Life. No pledge/associate will be removed from the fraternity's membership rolls until this verified card is received. Failure to comply with this procedure will result in the fraternity going before the IFC Judicial Board.

### ARTICLE IV Recruitment Regulations

SECTION 1. Recruitment by any fraternity is allowed on a twelve-month basis.

SECTION 2. The Interfraternity Council will distribute the Letter of Intent to Pledge/Associate for summer recruitment and the pledge/associate cards for the remainder of the year to the recruitment chairmen of the respective fraternities.

- a. The Letter of Intent to Pledge/Associate may be obtained two days prior to the designated signing date, in the Office of Fraternity & Sorority Affairs during regularly scheduled office hours. The Manager of Fraternity & Sorority Affairs can change the date of distribution only under circumstances where Letters of Intent to Pledge/Associate could not be available prior to this predetermined date.

- b. Such Letter of Intent to Pledge/Associate cards will be used by each fraternity as an official invitation to a recruit to pledge/associate a respective fraternity.

SECTION 3. An incoming student, whether freshman or transfer to OSU, wishing to pledge/associate through the Summer Recruitment Program must register a Letter of Intent to Pledge/Associate with the Office of Fraternity & Sorority Affairs at any time between the first day of distribution of the Letter of Intent and the first day of classes of the fall semester.

- a. The Letter of Intent to Pledge/Associate must be in quadruplicate form with the original in the Office of Fraternity & Sorority Affairs, a copy retained by the recruit, a copy to the signing fraternity and a copy to the Office of Residential Life.

SECTION 4. Any recruit who is currently a student at OSU, and who wishes to pledge/associate a fraternity, may do so by signing and registering a pledge/associate card with the Office of Fraternity & Sorority Affairs.

SECTION 5. A recruit may sign only one card to pledge/associate a fraternity. Upon signing the said card, a recruit is obligated to pledge/associate the respective fraternity in the event he enrolls at Oklahoma State University and desires membership into the Greek System.

- a. In the event a recruit signs more than one pledge/associate card, he will be suspended from pledging/associating any fraternity at Oklahoma State University until after the academic semester following the infraction.

SECTION 6. Any question concerning the validity of a pledge/associate card caused by direct violation of recruitment regulations or unethical recruitment practices shall be appealed to the Office of Fraternity & Sorority Affairs.

SECTION 7. "Dirty Recruitment" is defined as any derogatory statement or implication made to a recruit by a fraternity member concerning another fraternity, in order to gain an advantage in recruitment. Any fraternity charged with violation of "Dirty Recruitment" shall appear before the IFC Judicial Board.

SECTION 8. A penalty keeping with the seriousness of the offense shall be imposed on a fraternity found guilty of violating the above regulations. Said penalty may include, but not be limited to, one or more of the following:

- a. \$100 - \$500 fine
- b. Lifting of social privileges for 135 calendar days
- c. Conduct probation

SECTION 9. Any violation of the Recruitment Regulations during the period between the spring and fall semester will be referred to a committee comprised of the IFC Advisor, the IFC President, and the Assistant VP for Student Affairs for investigation.

SECTION 10. The office of Recruitment Chairman for the Interfraternity Council shall be selected by the IFC Executive officers. There are two Recruitment Chairman positions and two Assistant Recruitment Chairman positions available. The position of IFC Recruitment Chairman and Assistant Recruitment Chairman is a one-year position starting in January of each year, and ending in December of that same year. The Recruitment Chairman will be paid an amount to be determined by the Executive Council (only during the three summer months) and will be reimbursed for traveling expenses for performing recruitment apartment checks. They also will receive summer parking passes to the Student Union garage. They will work at least 20 hours each week, unless otherwise approved by the IFC Advisor.

SECTION 11. The IFC Recruitment Chairman shall hold a series of meetings prior to "Pre-Finals Week" of the spring semester to disclose and discuss a sheet outlining all proper and legal recruitment tactics. Attendance is required of the president and recruitment chairman of each house.

SECTION 12. Each member fraternity will be assessed \$110 per year for recruitment purposes. The assessment may be amended in the future if more resources are needed. The recruitment assessment must be payable to IFC and must be paid one week prior to Greek Discovery Day of each year. A late fee of \$25 will be assessed per week to any chapter paying after this due date.

## ARTICLE V Dry Recruitment

SECTION 1. No fraternity may provide alcoholic beverages at any recruitment function.

SECTION 2. Definitions:

- a. "Fraternity" is defined to include the actions of members, fall and spring pledges/associates, mom's and/or dad's clubs, and alumni.
- b. "Alcoholic beverages" is defined to include intoxicating spirits, malt liquors and beer and 3.2% beer.
- c. "Recruitment party" is defined to include any fraternity action where one or more fraternity representatives are present and one or more recruits/signees are present.
- d. "Recruit" is defined to include any male who is college age or below that is not a member or pledge/associate of a fraternity who is interested in becoming a fraternity member. An individual does not have to be enrolled at OSU to be considered a recruit.
- e. "Signee" is defined to include any male who is college age or below that has signed a letter of intent to pledge to a said fraternity, but has not signed an IFC authorized membership card.

SECTION 3. Recruits/signees may not bring their own alcoholic beverages to a recruitment function. Fraternity chapters will not be held responsible for recruits that arrive at their rush function(s) intoxicated, but fraternities will be held responsible for any alcohol brought to the said function by the recruit/signee if not discarded by the said fraternity.

SECTION 4. No fraternity representative may drink with, give to, purchase for, or otherwise provide any alcoholic beverages, either directly or indirectly, to any recruit/signee regardless of age.

SECTION 5. Violations of these provisions shall be referred to the IFC Judicial Board.

## ARTICLE VI Spring Recruitment Party

SECTION 1. All fraternity spring recruitment parties are to be held on the same predetermined date. If a fraternity chooses to have one or more recruitment events in the spring semester then one (1) of those recruitment events will be held on Greek Discovery Day.

SECTION 2. Guidelines for spring recruitment parties:

- a. The IFC Executive Council will set this predetermined date by January 31 of the semester in which the parties will be held.
- b. All fraternity spring recruitment parties must be registered in the Office of Fraternity & Sorority Affairs by no later than one month prior to the date which has been set by the IFC Executive Council.
- c. All fraternity spring recruitment parties must be dry functions.
- d. Fraternities, which fail to register or fail to have dry functions will be subject to IFC Judicial Board review.

SECTION 3. The Office of Fraternity & Sorority Affairs will be involved in the publicity of this Greek-wide event.

## ARTICLE VII Procedure of Meetings

SECTION 1. Robert's Rules of Order shall govern procedure of all meetings of the Council unless otherwise herein specified.

## ARTICLE VIII Scholastic Requirements

SECTION 1. Any fraternity that fails to attain an overall grade point average of at least 2.65 during a semester will be placed on scholastic probation. For each consecutive semester that a fraternity fails to meet the scholastic requirement, they shall receive next penalty as listed below.

2<sup>nd</sup> Semester: Monetary Fines – not to exceed five hundred dollars per infraction/violation.

3<sup>rd</sup> Semester: Restrictions – imposing limitations on activities or participation in campus and/or IFC events.

4<sup>th</sup> Semester: Requirements – i.e. attendance at a specific University or IFC event, speaker, etc. producing, sponsoring, etc. a speaker and so forth, for educational purposes.

5<sup>th</sup> Semester: Conduct Probation

6<sup>th</sup> Semester: Deferred Suspension

7<sup>th</sup> Semester: Suspension – loss of recognition from Oklahoma State University Interfraternity Council. Petition may be made to the council to reinstate given fraternity to IFC.

8<sup>th</sup> Semester: Expulsion – loss of recognition from Oklahoma State University Interfraternity Council for a period of no less than one year. Petition may be made to council to reinstate given fraternity to IFC.

SECTION 2. The Internal VP of IFC, with the concurrence of the IFC Advisor, will determine monetary fine, restrictions, etc., to be levied on any fraternity who has reached that level.

SECTION 3. Appeals of sanctions levied on chapters for violating scholastic requirements shall be dealt with by the IFC Judicial Board.

## ARTICLE IX Membership and Scholarship Rolls

SECTION 1. Membership and scholarship rolls are due no later than three weeks after the beginning of each academic term. Changes to said rolls will be accepted up to November 15 in the fall semester and up to April 15 in the spring semester, but must be accompanied by one of the following:

- a. Depledgement card
- b. Written notification from the National Fraternity office detailing suspension or expulsion of a pledge/associate or member

- c. Written notification from the chapter detailing suspension or expulsion of a pledge/associate or member.
- d. Written notification from the chapter detailing other reasons said pledge/associate or member should be added to or removed from the rolls.

SECTION 2. Chapters have thirty days at the beginning of each semester to offer documentation from faculty members changing individual members' grades. These changes will be accepted for adjusting chapter averages. After the first 30 days of each semester no changes will be made.

#### ARTICLE X Presidential Scholarship

SECTION 1. A \$500 scholarship shall be awarded to the President of the Interfraternity Council and will be included in the budget. Scholarship amount may only be changed by a bill passed by the Council, and such bill amending the amount shall not become effective until the succeeding term of office. Prior to receiving this scholarship, the president must submit to the Manager of Fraternity & Sorority Affairs a year-end summary of his and the Council's experiences.

#### ARTICLE XI Risk Management Standards

The Men's Interfraternity Council of Oklahoma State University has adopted the Risk Management standards of FIPG, Inc. All risk management policies and procedures of FIPG are hereby accepted as those of Men's Interfraternity Council of Oklahoma State University.

#### ARTICLE XII Equal Opportunity Policy

The Men's Interfraternity Council of Oklahoma State University, consisting of the local chapters of the fraternities previously listed, in accordance with Title IV of the Civil Rights Act of 1964, does not discriminate on the basis of race, religion, ethnicity or national origin in any of its policies, practices or procedures.

#### ARTICLE XIII Policy against Hazing

SECTION 1. Oklahoma State University's Interfraternity Council prohibits hazing in any form or fashion. Any member fraternity or individual member or

pledge/associate thereof, who is involved in any way with a hazing incident, will be charged and brought before either the IFC Judicial Board or the University Student Conduct Officer for appropriate action.

SECTION 2. Hazing at Oklahoma State University has been defined as follows:

"Hazing" means an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization operating subjects to the sanction of the public or private school or of any institution of higher education in this state;

"Endanger the physical health" shall include but not be limited to any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, alcoholic beverages as defined in Section 506 of Title 37 of the Oklahoma Statutes, non-intoxicating beverage as defined in Section 163.2 of Title 37 of the Oklahoma Statutes, drug controlled dangerous substance or other substance, or any other forced physical activity which could adversely affect the physical health or safety of the individual; and

"Endanger the mental health" shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

#### ARTICLE XIV Jr. IFC

SECTION 1. The Jr. IFC is formally recognized as a functioning and vital part of the OSU Greek system and therefore a part of the OSU Interfraternity Council. The Jr. Interfraternity Council shall comply with all policies and procedures as set forth in the IFC Constitution.

SECTION 2. The Jr. IFC, in conjunction with the Jr. Panhellenic Council will be responsible for the organization of regular weekly meetings and activities.

SECTION 3. Each fraternity will select one representative to the Jr. IFC

SECTION 4. The IFC Executive Council will pick one Jr. IFC Coordinator.

ARTICLE XV  
Required Vote for Revision

SECTION 1. No exception to any revision in the above by-laws shall be granted without three-fourths (3/4) consent of the council present if a quorum is met.

*Ratified by IFC 4/13/1998 Unanimous Consent*

*Revised by IFC 9/21/2000*

*Amended 11/1/2001*

*Amended 1/17/2002*

*Amended 1/23/2003*

*Amended 11/20/2003*

*Amended 10/21/2004*

*Updated 05/20/2005*

*Revised by IFC 11/17/2005*