

J-1 Program Completion Notification and DEPARTURE REPORT

EXCHANGE VISITOR SCHOLAR ACTIVITIES
OSU Office of International Students and Scholars

To be completed by the scholar's supervisor

As required by the U.S. Department of State, program sponsors of Exchange Visitor Programs must report when a J-1 scholar is ending his/her program participation. The following information should be completed, reviewed with the Exchange Visitor, and confirmed, before submitting to the Office of International Students and Scholars (ISS). Notification of intent to end participation is required at least 4 weeks BEFORE the ending date on the Form DS-2019.

Today's Date: _____ OSU I.D. # _____

Name of J-1 Exchange Visitor: _____

Country of Citizenship: _____ Date of Birth: _____

Department: _____

Forwarding Address/Phone/Email: _____

Please check all that apply:

- Scholar has successfully met the program objectives.
- Scholar has NOT met the program objectives.
- Scholar is leaving the program earlier than anticipated.
- Scholar has already terminated participation in the program.
- Scholar maximized his/her stay as a J-1 scholar.
- Alternative non-immigrant options to continue program participation were discussed with this scholar (i.e. Change of Status to H-1B or other visa).

Date that Program Activities will end: _____

Expected Date of Departure: _____

Bursar Account Balance: _____ or Paid In Full

COMMENTS:

Name of Person Completing This Form: _____

Title: _____ Email: _____ Phone: _____

Return to: ISS (International Students & Scholars)
076 Student Union, Stillwater, OK 74078
Ph. (405) 744-5482. Fax. (405) 744-8120
Email: su-iss@okstate.edu